



Inter Office Memo

TO: All Quasi-Governmental Entities

FROM: Councilman William Boyd

DATE: February 8, 2008

SUBJECT: 2007 Audit review

Last year, the Memphis City Council adopted a resolution requiring quasi-governmental entities to present their annual audit to the appropriate committee at the first meeting in March each year. Additionally, the quasi-governmental entities were instructed to submit their audit 30 days prior to the March meeting.

Please let this serve as your notification that the Memphis City Council's Audit Committee will begin the audit review process pursuant to the attached resolution during the Council Committee meeting on March 4, 2008. All agencies should immediately forward their 2007 audit report to my attention and to the city's Internal Auditor Elizabeth Moore at 125 N. Main, Room 508, Memphis, TN 38103.

I will develop a list of the order in which the various organizations will present their audit to the committee. The large number of organizations which fall in this group may necessitate some groups presenting on the 18th. Please contact me with any questions.

Distribution:

Center City Commission & entities
Riverfront Development Corporation
Convention & Visitors Bureau
Memphis Housing Authority
Memphis and Shelby County Parking Authority
Industrial Development Board
Depot Redevelopment Corporation
Sports Authority
Memphis Light, Gas & Water
Airport Authority
Downtown Parking Authority
Memphis Zoo
Pink Palace
Health, Education and Facilities Board

CITY COUNCIL RESOLUTION

WHEREAS, the Memphis City Council has required certain minimum information be provided by certain Quasi-Governmental Entities which includes a copy of the annual audit since December 2002; and

WHEREAS, these related or jointly governed organizations are excluded from the City's financial statements; and

WHEREAS, the City Council feels it necessary for these Quasi-Governmental Entities to present their annual audit to the appropriate committee each year to allow the Council to perform its fiscal responsibilities more effectively.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS CITY COUNCIL That the Center City Commission, Center City Revenue Finance Corporation, Riverfront Development Corporation, Convention & Visitors Bureau, Memphis Housing Authority, Memphis and Shelby County Parking Authority, Industrial Development Board, Depot Redevelopment Corporation of Memphis and Shelby County, the Sports Authority of Memphis and Shelby County Incorporated and Memphis Light, Gas & Water are requested to present their 2006 audit at the second meeting in July and thereafter shall present their annual audit at the first meeting in March.

BE IT FURTHER RESOLVED That this policy shall also apply to any same or similarly organized entities currently or in the future.

BE IT FURTHER RESOLVED That should these agencies fail to report required information, then said organization shall not be eligible for funding.

Dedrick Brittenum, Jr.
Council Member

I hereby certify that the foregoing is a true copy
and document was adopted, approved by the
Council of the City of Memphis in regular
session on

Date APR 24 2007

Valerie C. Snyper
Deputy Comptroller-Council Records



TO: Memphis City Council Members
FROM: Chairman Scott McCormick
DATE: December 31, 2007
RE: 2008 Boards & Commissions Liaisons

The following is the list of assignments of City Council liaisons for boards and commissions for 2008.

*each of these
boards/commissions
reserves a seat for
a city council member -
that member may or may
not be a voting
member
(voting member vs. "liaison")*

Aging Commission

Janis Fullilove

Airport Authority

Jim Strickland

Center City Commission

*also have reps from
shelby county & state
Handle Revenues - takes to downtown instead of
to the city*

Harold Collins
Reid Hedgepeth

Chamber of Commerce

Bill Morrison

Chickasaw Basin Authority

Bill Boyd

Civilian Law Enforcement Review Board

Reid Hedgepeth
Shea Flinn

Convention Center

Bill Morrison
Barbara Swearengen Ware

Convention and Visitors Bureau

Shea Flinn

Crime Commission

Bill Boyd

Health, Education & Housing Facilities Board

Barbara Swearengen Ware

Healthcare Advisory Board

Myron Lowery

Industrial Development Board's PILOT
Evaluation Committee

Harold Collins
Scott McCormick

MATA

Edmund Ford, Jr.

MLGW

Barbara Swearengen Ware

Memphis City Schools

Wanda Halbert *no*

Memphis Housing Authority

Edmund Ford, Jr. *no*

Memphis in May

Myron Lowery *yes*

*each
board's
charter
determine
voting
rights of
council
members*

Port Commission

Janis Fullilove

Prevailing Wage Commission

Joe Brown

Public Services & Neighborhoods

Joe Brown

Riverfront Development Corporation ?

Scott McCormick

Sports Authority

Shea Flinn

Urban Art Commission

Wanda Halbert

Zoo

Jim Strickland